

**PROPOSED
REGULAR BOARD MEETING MINUTES
ROCK RIVER TOWNSHIP
NOVEMBER 19, 2019**

Meeting called to order at 7:00 with the Pledge of Allegiance.

MEMBERS PRESENT: Teri Grout, Dawn Leppanen, Trevor Case, Janet Braun

MEMBERS ABSENT: Dan Rabine

GUESTS: Jim Seppanen, Mike Tietjen, Don Johnson, Rowan Bunce, Margot Cooley, Maria Strand, Karrie Posio

PUBLIC COMMENT: None

MINUTES: Motion to approve board minutes of 10-15-19 by Case, 2nd Braun. MCU

TREASURER'S FINANCIAL REPORT: Report presented, reviewed and placed in file for audit.

PAY BILLS: Motion to pay bills (12) with debits/checks #17148-17147 by Case, 2nd Braun. MCU

ASSESSOR REPORT: Report received and placed in file. Next BOR is December 10, 2019.

CEMETERY REPORT: 1.) Possible cremation this month if weather holds. 2.) The board received one letter of interest for the Sexton position, from Maria Strand. The hiring committee (Teri Grout and Dawn Leppanen) recommends hiring Maria Strand. Motion by Braun, 2nd Leppanen to hire Maria Strand as Sexton beginning January 1, 2019. Ayes: Leppanen, Braun, Grout Case recused himself.

FIRE DEPT: 1.) Three fire calls this month. One house fire and one separate call back for hot spots. One call for smoke filled kitchen. 2.) The new communications tower has arrived. Weather permitting, it will be installed this year.

PLANNING COMMISSION: 1.) Rowan Bunce submitted a proposed Commercial Medical Marijuana Facilities and Marijuana Establishments Ordinance for the board to review. There will be a public hearing regarding this ordinance at the January 13, 2020 Planning Commission meeting.

SKI HILL: 1.) Closed for the season. 2.) Trevor met with the new Regional Manager for the Forest Service and renewed our 5 year permit with them.

ZONING ADMINISTRATOR: 1.) Report 2.) Zoning Administrator suggested that we check with TDS about forwarding messages. Clerk will contact TDS.

CORRESPONDENCE: 1.) Communication from Deputy Sheila Peters regarding community service. Clerk will be in contact with her. Possible work to be done includes: changing fluorescent lights to LED, installing a light fixture in the vault and replacing the outside light by the library door. 2.) Letter from MARESA regarding summer tax collection. Supervisor will contact MARESA.

UNFINISHED BUSINESS: 1.) Braamse Property: Don Johnson sent survey requests to two additional firms. Geometric did not respond. Superior Surveying submitted an estimate of \$5750.00. We also have an estimate from TriMedia for \$4500.00. Board reviewed and discussed estimates. Motion by Case, 2nd Leppanen to approve the TriMedia bid of \$4500.00 for survey work to be done on Braamse property.

Roll Call Vote:

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| Case | aye |
| Leppanen | aye |
| Braun | aye |
| Grout | aye |

Supervisor declared the motion passed.

Don Johnson will let TriMedia know that they have the winning bid.

NEW BUSINESS: 2020 Road Commission projects: Board reviewed the proposals submitted by the Alger County Road Commission. After discussion, the board recommends the N. Eben Road project for 2020.

Roll Call Vote:

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| Case: | aye |
| Leppanen: | aye |
| Braun: | aye |
| Grout: | aye |

Supervisor declared the motion passed.

Board also discussed dust control for the township. Trevor will contact Onota Twp. for information on cost and what company they use.

Budget Review: Board reviewed and discussed the budget and fire budget. No amendments are necessary at this time.

Website: Maria Strand has the township website ready to launch. The cost is \$120.00 annually for the website itself. Board discussed appropriate compensation for Maria's time in setting it up and future compensation for maintaining it. Motion by Braun, 2nd Leppanen to launch the website for \$120.00 annually and to pay Maria \$900.00 for the start up and \$400.00 annually to maintain it.

Roll Call Vote:

Leppanen: aye

Braun: aye

Grout: aye

Case recused himself.

Supervisor declared the motion approved.

ANY OTHER BOARD BUSINESS OR PUBLIC COMMENT: 1.) Karrie Posio from the Village informed the board about a meeting on December 2nd at 6:30, at Don Johnson's building (Old Fred's Service) in Chatham. The purpose of the meeting is for people interested in decorating the Village of Chatham for Christmas. **2.)** Colleen Maki has donated a new sign for the RR Twp Library. We will be presenting the old sign to Violet Maki, a former librarian for RR Twp.

Motion Case, 2nd Leppanen to adjourn the meeting. MCU

Meeting adjourned at 8:15pm.

Dawn Leppanen, Clerk

Teresa Grout, Supervisor

proposed minutes, subject to approval

NEXT REGULAR BOARD MEETING DECEMBER 17, 2019 AT 7PM AT THE TWP. HALL

